

Amateur License Term and Renewal Instructions

Amateur licenses have a 10-year term. You may file your renewal applications 90 days prior to your license expiration date, instructions below. Rule Sections 97.21 (a)(3)(ii) & 1.62, provide that when the FCC receives your renewal application on or before the license expiration date, your operating authority continues until the final disposition of your application. If your license expires, you have a two-year filing grace period to apply for a license renewal. The FCC must receive the renewal application on or before the end of the grace period. No amateur operator or station operating privileges are conferred for renewal applications received after the expiration date, but during the 2-year filing grace period, until the license renewal is granted.

Club or military recreation stations with the Radio Service Code HA need to file through a Club Station Call Sign Administrator. See the Public Notice on CSCSAs ([text](#)). Club vanity renewals may be filed in ULS with no changes.

Once the grace period has passed, you must apply for a new license to reinstate your amateur operating privileges, contact a [Volunteer Examiner Coordinator \(VEC\)](#) to file an application for a new license. These organizations can refer you to a Volunteer Examiner in your area. Testing is more convenient than ever with several VECs offering remote exam opportunities and there is no longer a morse code requirement.

Please Note: Per Public Notice [FCC 20-126](#), the FCC no longer mails license authorizations. You are required to provide a valid email address on your application. A link to download an official copy of your license will automatically be e-mailed to the address provided, when your application is granted. Licensees may also print their license authorization once their renewal is granted, by logging into ULS. Please see our article, [How to obtain your Official Authorization in ULS](#).

- Go to <https://wireless2.fcc.gov/UlsEntry/licManager/login.jsp> and log in with your FCC Registration Number (FRN) and password or User Account Password.

- Click the "Begin the renewal process" link in the center of the page or click Renew Licenses under the My Licenses link on the navigation menu on the left.

- On the Select Updates page, check the Licensee Name and Address checkbox only if changes to the name, mailing address, phone, fax or email address are necessary. Then, click the Continue button.

FCC Federal Communications Commission

License Manager

Home > Wireless > Licenses > License Systems > License Manager

Logged In: 0001329549 (Log Out)

Renew License

Select Updates

You have chosen to renew the existing license **KO1995**.

License Selected

Call Sign	KO1995
Grant Date	01/29/2004
Expiration Date	04/18/2014

Select Updates

You may update the licensee information shown below for this call sign. To do so, click the checkbox.

Radio Service

Licensee Name and Address

UNION PACIFIC RAILROAD COMPANY Attn: LARRY J. WOPFASZ 201 S. 16TH ST. SUITE 305 OMAHA, NE 68179	P: (402)280-6486 F: (402)280-8585 E: ulstesting@fcc.gov
--	---

Contact Information

LARRY J WOPFASZ UNION PACIFIC RAILROAD COMPANY 201 S. 16TH ST. SUITE 305 OMAHA, NE 68179

- On the Applicant Questions page, leave the fee exemption questions answers set to "No" and click the Continue button.
- On the Licensee Information page, enter any updates to your name, mailing address, phone, fax or email address and click the Continue button.
- Applicants are required to answer the Basic Qualifications Felony Convictions Question. If this question has been previously answered it will be pre-filled. If the answer to Felony Question is "Y," attach as an exhibit explaining the circumstances and a statement giving the reasons why the applicant believes that grant of the application would be in the public interest notwithstanding the actual or alleged misconduct. The exhibit is a document you prepare there is no special form. Please also include the address of the court, the sentence imposed, and if the sentence has been satisfied.

The "Yes" response will be publicly viewable in the Commission's Universal Licensing System (ULS), but the applicant may request that the exhibit be treated as confidential.^[1] In order to seek confidential treatment, the applicant must include a separate request that the material not be made available for public inspection. The request must contain a statement of the reasons for the request and must identify the portion(s) of the exhibit for which confidential treatment is requested. It is not sufficient to simply mark a document as "Confidential." If the applicant does not request confidential treatment, the exhibit will be publicly viewable in ULS. ^[1] See 47 CFR § 0.459.

- Click Continue, to navigate through the application.
- On the Summary page, review any updates that you made and click the Continue to Certify button.

- On the Certification page, sign your application by typing your name in the boxes provided as it appears on your license. (The Title box is optional)
- Click the Submit Application button.
- ULS will calculate the fees due. Click the “Continue to CORES for Payment Completion” button. Application fees **MUST** be received within 10 calendar days of the filing.

Payment Process – Individual Filers

Users need to establish a COMmission REGistration System (CORES) Username Account, and login to pay fees.

If you do not have a Username Account, please see the [Create New Username instructions](#). Once you have set up your Username Account you must link your FRN to your account ([Associating an Existing FRN to a Username Account](#))

Accessing CORES

Log into CORES at <https://apps.fcc.gov/core> with your FCC Username and password (see Figure 1).



The CORES main menu displays after users login with Username and Password, select “Manage Existing FRNs | FRN Financial | Bills and Fees”, (see Figure 2)



Figure 2: CORES Main Menu

Select, “FRN Financial” (see Figure 3)

When submitting a payment to the FCC, you are solely responsible for validating all financial data being entered, for ensuring that your payment instructions are not rejected by your financial institution and for ensuring that the funds have been transmitted to the FCC. To avoid incurring late payment penalties and interest, you should notify your financial institution when making ACH, credit card and wire payments, and continue monitoring your account to verify that payment to the FCC has been made by the payment deadline. The notifications you receive from the FCC after submitting your payment are to acknowledge that you have submitted a payment, and are not an acknowledgement that payment has been received by the FCC.

Select one of the following:

- [Manage FRNs](#) Manage/View FRN Permission Levels, FRN Registration Information, and Associated Requests for your FRN(s).
- [FRN Financial](#) Pay application fees and bills, and view financial status and payment history.
- [Regulatory Fee Manager](#) View, edit, and file annual Regulatory Fees.
- [ULS Pay Fees](#) View and pay ULS Application Fees (Batch Filer User Only).

[Go Back](#)

Figure 3: Manage Existing FRNs Sub Menu

On the FRN Financial Dashboard, Click “View/Make Payments” (see Figure 4)

*Note: If you have multiple FRN’s associated to your Username, they will all be listed here.

FRN Financial

Manage FRNs
FRN Financial

Show 10 entries

FRN	FRN Name	Red Light Status	Action
0024823890	ULS Tester	Green Light	View/Make Payments

Showing 1 to 4 of 4 entries

[Go Back](#)

Figure 4: FRN Financial

From FRN Financial, select the “Awaiting Payment Completion” tab (see Figure 5). To continue, click “Make Payment”

FRN Financial

OPEN BILLS APPLICATION FEES **AWAITING PAYMENT COMPLETION** PAYMENT HISTORY

Matches 1 - 1 (of 1)

FRN	Remittance ID	Total Amount	Created Date	Status	
0024823890	3802676	\$35.00	05/19/2022	Not Paid	Make Payment

[Go Back](#)

Figure 5: FRN Financial – Awaiting Payment Completion Tab

Once you select “Make Payment”, you’ll be taken to Payment Summary Screen: (see Figure 6). You will be given 3 options to make payment on the File Number(s) selected:

- ACH (electronic debit) from a checking or savings account
- Pay by Credit or Debit Card
- Wire Transfer

Select the “Payer FRN” from the drop down box, and click “Continue” under the payment option you choose. Complete the payment.

Payment Summary

Bill Number	Applicant FRN	Applicant Name	Call Sign	PTC	Amount	FCC Code 1	FCC Code 2
704	002482200	Tolson, Kelly		PLAN	\$35.00		000200402
Total Amount Due :					\$35.00		

Select a Payer FRN:

Payment Method Selection

Pay with ACH from Bank Account
via US Treasury's FedNet System

To pay via electronic debit from a checking or savings account, you must provide the routing number and account number.

[CONTINUE](#)

Pay by Credit or Debit Card
via US Treasury's FedNet System

We accept all major credit and debit cards. We accept Visa, MasterCard, American Express, and Discover credit cards. Debit cards processed through Visa or MasterCard are also accepted. Please note that Visa or MasterCard logo on the card. ATM-only cards and debit cards from other processors are not accepted.

[CONTINUE](#)

Can't Pay Online?

Pay by Wire Transfer

- A wire transfer is a transaction that you initiate through your bank. It authorizes your bank to wire funds from your account to the U.S. Treasury, New York, NY (TREASNYC).
- Click Continue to indicate that you will pay by Wire Transfer and view instructions specific to this payment.

[CONTINUE](#)

Pay by Check/Money Order

Mail the prepaid Form 159, Mail the Form 159 along with the check/money order to:
Federal Communications Commission
P.O. Box 679097
St. Louis, MO 63167-9097

Make the check/money order payable to:
Federal Communications Commission

[CONTINUE](#)

Figure 6: Payment Summary

Viewing Payment History

Users with permissions to view financial information may also view the Payment History by selecting the “Payment History” tab from the FRN Financial screen (*Figure 7*). NOTE: by default, the payment history tab will show 6 months of data. Use the REFINE SEARCH button to change the filter and see payments within a different time range.

OPEN BILLS **APPLICATION FEES** **AWAITING PAYMENT COMPLETION** **PAYMENT HISTORY**

No Results.

[REFINE SEARCH](#) [Go Back](#)

Please Note: if you wish to view payment history for payments made more than 6 months ago, please click REFINE SEARCH option and provide a date range.

Figure 7: FRN Financial Tabs

If you have any further questions or need additional information, please submit a help request at <https://www.fcc.gov/wtbhelp> or call the FCC Licensing Support Center at (877) 480-3201, 8:00 AM – 6:00 PM EST, M - F.

Ref:MSG14775323